



KANKAKEE COMMUNITY COLLEGE  
District 520

August 19, 2025

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A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Trustee Boicken at 5:04 pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mr. Michael Proctor, Chair pro tem  
Mr. Todd Widholm, Secretary pro tem  
Mrs. Catherine Boicken  
Mr. Michael Kick  
Mr. Eric Peterson  
Ms. Grace Kibbons, Student Trustee

Also attending in person were:  
Dr. Michael Boyd, President  
Ms. Claire Chaplinski, Attorney  
Administrative Staff

Dr. Boyd welcomed guests. There was no public comment. There was one change to the published agenda: In the absence of Secretary Hove, the appointment of a Secretary pro tem was added to the agenda.

**APPOINT A CHAIR PRO TEM**

In the absence of Chair Orr at the meeting, Trustee Boicken stated a Chair pro tem was needed. Motion was made by Mr. Peterson and seconded by Mr. Widholm to name Michael Proctor as Chair pro tem for the August 19, 2025 Board of Trustees meeting. On roll call, the vote was:

AYES: Boicken, Kick, Peterson, Proctor, Widholm  
Motion Carried

The meeting was turned over to Vice Chair Proctor serving as Chair pro tem.

**APPOINT A SECRETARY PRO TEM**

In the absence of Secretary Hove at the meeting, Chair pro tem Proctor stated a Secretary pro tem was needed. Motion was made by Mr. Peterson and seconded by Mr. Kick to name Todd Widholm as Secretary pro tem for the August 19, 2025 Board of Trustees meeting. On roll call, the vote was:

AYES: Boicken, Kick, Peterson, Widholm, Proctor  
Motion Carried

**APPROVAL OF MINUTES**

The recording secretary presented the minutes from the July 15, 2025 Public Hearing for FY26 Budget for approval. Motion was made by Mr. Kick seconded by Mr. Peterson to approve the minutes as presented. On roll call, the vote was:

AYES: Boicken, Kick, Peterson, Proctor  
ABSTAIN: Widholm  
Motion Carried

The recording secretary presented the minutes from the July 15, 2025 Board meeting for approval. Motion was made by Mrs. Boicken seconded by Mr. Peterson to approve the minutes as presented.  
On roll call, the vote was:

AYES: Boicken, Kick, Peterson, Proctor  
ABSTAIN: Widholm  
Motion Carried

**APPROVAL OF CONSENT AGENDA ITEMS (\* indicates Consent Agenda Item)**

The consent agenda items were presented for approval. Motion was made by Mr. Kick and seconded by Mrs. Boicken to approve the August 19, 2025 Consent Agenda Action Items 1-2 as follows:

**\*APPROVAL OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve the reimbursement payments as presented.

**\*APPROVAL OF EVENTS PURSUANT TO THE BOARD OF TRUSTEES DRUG & ALCOHOL USE POLICY**

The administration recommended the Board approve the serving and use of alcoholic beverages, pursuant to the Board of Trustees Drug & Alcohol Use Policy 804.00, at the events as presented.

On roll call, the vote was:

AYES: Boicken, Kick, Peterson, Widholm, Proctor  
Motion Carried

**APPROVAL TO PROCEED WITH ARCHITECTURAL SERVICES FOR PHASE IV OF RENOVATIONS FOR THE MANUFACTURING TRAINING ACADEMY**

The administration recommended the Board approve the proposal from Demonica Kemper Architects to provide architectural services through the bidding process for Phase IV of renovations for the Manufacturing Training Academy for a fee of \$32,800 plus reimbursable expenses. Motion was made by Mrs. Boicken and seconded by Mr. Kick to approve the architectural services as presented. On roll call, the vote was:

AYES: Boicken, Kick, Peterson, Widholm, Proctor  
Motion Carried

**APPROVAL OF REQUEST TO BID**

The administration recommended the Board approve the solicitation of bids for Phase IV of the Manufacturing Training Academy renovations. Motion was made by Mrs. Boicken and seconded by Mr. Widholm to approve the request to bid as presented. On roll call, the vote was:

AYES: Boicken, Kick, Peterson, Widholm, Proctor  
Motion Carried

## **APPROVAL OF 2026 BOARD OF TRUSTEES PUBLIC MEETING NOTICE**

The administration recommended the Board approve the 2026 Board of Trustee Public Meeting Schedule Notice, pursuant to 5 ILCS 120/2.03. The Board meets on the third Tuesday of every month, unless otherwise noted, and the 2026 meeting dates are as follows: January 20, February 17, March 17, April 21, May 19, June 16, July 21, August 18, September 15, October 20, November 17 and December 15. The notice will be posted on the college's website and in the Miner Memorial Library. Motion was made by Mr. Widholm and seconded by Mr. Peterson to approve the 2026 Board meeting schedule as presented. On roll call, the vote was:

AYES: Boicken, Kick, Peterson, Widholm, Proctor  
Motion Carried

## **INFORMATION**

Dr. Boyd gave his report to the Board. The fall semester is off to a great start with students back on campus this week. Faculty were welcomed back last week at in-service. Gotion gifted an electric vehicle mobile charging unit to the college; the STEM club will be trained to use it. The trustees were reminded to participated in the ICCTA's mandatory trustee training. The Alumni Association will host a Lady Cavs 1995 national champs' reunion on August 23. Dr. Boyd shared additional upcoming event dates.

Student Trustee Kibbons gave her report to the Board. The college is sponsoring a job fair tomorrow in Momence. KCC Student Life will host a Student Involvement Fair on August 25 during Welcome Back Week. The Lifelong Learning Institute's Fall Kick-Off will take place August 28. Trustee Kibbons is planning her first meet-and-greet with fellow students.

## **APPROVAL OF FINANCIAL REPORTS**

The administration presented the Reconciled Cash Report for June 30, 2025 and the Investment and Financial Summary Report for July 31, 2025. Motion was made by Mr. Widholm and seconded by Mr. Kick to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Boicken, Kick, Peterson, Widholm, Proctor  
Motion Carried

## **APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS**

Bills totaling \$4,127,363.04, twelve (12) purchase order requisitions over \$10,000, and two (2) special bills totaling \$7,075.00 were presented for Board review. Motion was made by Mrs. Boicken and seconded by Mr. Kick to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Boicken, Kick, Peterson, Widholm, Proctor  
Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Widholm and seconded by Mr. Peterson to convene to closed session. On roll call, the vote was:

AYES: Boicken, Kick, Peterson, Widholm, Proctor  
Motion Carried

The Board went into closed session at 5:23 pm. The Board returned at 5:44 pm. Motion was made by Mr. Kick and seconded by Mr. Peterson to reconvene the Board meeting. On roll call, the vote was:

AYES: Boicken, Kick, Peterson, Widholm, Proctor  
Motion Carried

### **APPROVAL OF CONSENT AGENDA ITEMS AS DISCUSSED IN CLOSED SESSION**

The consent agenda items as discussed in closed session were presented for approval. Motion was made by Mr. Widholm and seconded by Mr. Kick to approve the August 19, 2025 Consent Agenda Action Items 1-3 as follows:

- (1) Approval of Employment Matters (including new employment and voluntary resignation)
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Business Partnerships Contracts

On roll call, the vote was:


AYES: Boicken, Kick, Peterson, Widholm, Proctor  
Motion Carried

### **ADJOURNMENT**

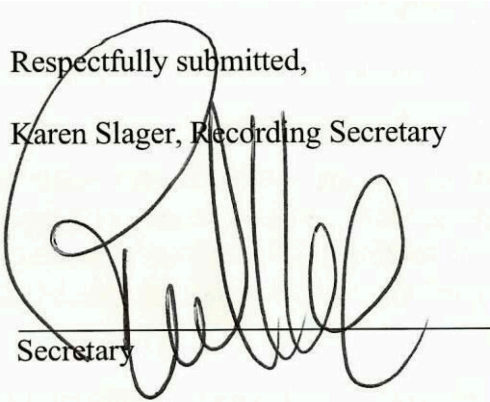
There being no further business to come before the Board, motion to adjourn the Board meeting at 5:45 pm was made by Mrs. Boicken and seconded by Mr. Widholm. On roll call, the vote was:

AYES: Boicken, Kick, Peterson, Widholm, Proctor  
Motion Carried

Approved:

  
Chair

Respectfully submitted,  
Karen Slager, Recording Secretary

  
Secretary